



The United Church of Rowayton, Inc.  
210 Rowayton Avenue  
Rowayton CT 06853

**Board of Christian Outreach  
United Church of Rowayton  
Emig Fund Application Form**

**GRANT PROPOSAL CHECKLIST**

We provide this checklist for your convenience.

- Completed grant application
- Provided IRS Letter of Determination
- Provided most recent IRS Form 990
- Provided most recent annual report
- Submitted grant application and other required documents on or before November 30, 2023.

**DIRECTIONS**

If you opened this application as a Word .docx, enter the required information in the gray box; it expands as you write. If you opened it as a PDF, you will have to convert it to a typable file.

**Board of Christian Outreach  
United Church of Rowayton  
Emig Fund Application Form**

**PART A – AGENCY INFORMATION**

Full legal name of organization

Address

Street 1

Street 2

City

State

Zip

Organization website address/URL

Organization president/executive director or individual

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Honorific	First Name	M.I.	Last Name
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Title	Phone number	Email address
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Project contact person

Same as organization president/executive director – or, if different:

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Honorific	First Name	M.I.	Last name
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Title	Phone number	Email address
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**2. Organization Information**

501(c)(3) Yes  No  Year established

Total organization annual budget: \$

Total number of board members  Total number of staff

Estimated total number of volunteers per year

Organization mission statement (text box expands as needed):

Brief description of organization (text box expands as needed):

Population served by organization (text box expands as needed):

**PART B – PROJECT INFORMATION**

Emig Funds are not to be used for general operating and administrative expenses; they are awarded to support specific projects.

Program/project name:

Project description (text box expands as needed):

Project goals and objectives (text box expands as needed):

Timeline for project implementation (text box expands as needed):

Population and geographical area to be served by this project (text box expands as needed):

Specific activities to be funded (text box expands as needed):

Expected outcomes (text box expands as needed):

How do you plan to measure the effectiveness of this project? (text box expands as needed):

What challenges do you see with this project? (text box expands as needed):

Project period to run from  to

Expected budget/cost of projected: \$

AMOUNT REQUESTED: \$

Are there plans for sustaining this project? Yes  No

Are other organizations participating in the support of this project Yes  No

If Yes, please list them (text box expands as needed):

With your Emig Fund Grant Application, please include a copy of the IRS letter of determination, the most recently completed annual report, and a copy of IRS Form 990.

Email applications to [boco@ucrowayton.org](mailto:boco@ucrowayton.org) or mail them to:

Emig Fund  
Board of Christian Outreach  
United Church of Rowayton  
210 Rowayton Avenue  
Rowayton CT 06853

If you have questions, contact us at [boco@ucrowayton.org](mailto:boco@ucrowayton.org)